

General Terms of Purchase and Procurement for all German companies of the Bühler Group

I. General information – scope

1. Our Terms of Purchase and Procurement shall apply exclusively; we shall not recognise contradictory terms and conditions of the supplier or terms and conditions which deviate from our Terms of Purchase and Procurement unless we had explicitly approved their validity in writing. Our Terms of Purchase and Procurement shall also apply if we accept the delivery and/or works/services of the supplier without reservation in the knowledge of contradictory terms and conditions of the supplier which deviate from our Terms of Purchase and Procurement.
2. All agreements which are reached between us and the supplier for the purpose of executing this contract are to be recorded in writing in this contract to be valid.
3. Our Terms of Purchase and Procurement shall only apply towards entrepreneurs according to § 310 I BGB [German Civil Code].
4. Our Terms of Purchase and Procurement shall apply to all deliveries and/or works/services to us, irrespective of their legal character (hereinafter "Object of Delivery"). They shall apply both to purchase contracts as well as contracts for work and services, work delivery contracts and to combined contracts.

II. Offer – documents

1. The supplier undertakes to accept our order within a deadline of one week.
2. The supplier is bound to its offers (§145 BGB) 4 (four) weeks from receipt of the offer.
3. We reserve the property rights and copyrights to diagrams, drawings, calculations and other documents; they may not be made accessible to third parties without our explicit written consent. They are exclusively to be used for the deliveries to be made and/or works/services to be rendered on the basis of our order; they are to be returned to us without request after the processing of the contract. They are to be kept secret towards third parties, the regulation of XII. 5. shall apply accordingly in addition.
4. There is no entitlement to remuneration against us for offers, acquisition planning, draft work and other preliminary work of the supplier.
5. The supplier undertakes to make the instructions and documents, in particular also lists of spare parts and proof of procurement, which are necessary for the use, the assembly, the service, the cleaning and the repair/rebuilding and the disposal of the Object of Delivery available to us free of charge.
6. The supplier has to send us a declaration of conformity in line with annex II to the EC Machines Directive and/or other applicable EC Directives separately relating to the Objects of Delivery.
7. In case the EC Machines Directive and/or other EC Directive/EC Regulations are applicable to the Objects of Delivery the supplier is obliged to supply the Objects of Delivery in strict compliance with any and all provisions of the applicable EC Machines Directive and/or other EC Directives/EC Regulations, valid at the date of delivery, in particular to deliver a Risk Evaluation free of charge for us for machines and incomplete machines and to affix the CE-mark if applicable. An incomplete machine or another Object of Delivery, which is not regarded as machine in the meaning of the EC Machines Directive, has to be delivered with the CE-mark, if this is required by any applicable CE Directive.

III. Prices – terms of payment

1. The prices shown in the order is binding. In the absence of a deviating written agreement the price includes delivery DDP named place of destination (Incoterms 2010), including packaging.
2. The applicable rate of value added tax is not included in the price.
3. We can only process invoices if these – in line with the stipulations in our order – state the order number shown therein; the supplier is responsible for all consequences occurring owing to the non-compliance with this obligation insofar as he does not prove that he was not responsible for this consequence.
4. We shall pay, insofar as not otherwise agreed in writing, the price within 30 days, beginning from the delivery of all Objects of Delivery owed as per contract at the place of destination stated by us or with the acceptance of the Object of Delivery, if this has been agreed as per contract or is envisaged by law, and receipt of the invoice, with 3% cash discount or within 60 days after receipt of the invoice net.
5. We are entitled to rights to offset and rights of retention in the extent as stipulated by law.
6. The supplier is not entitled to refuse a measure for remedying defects owed by it until the full payment of the purchase price or remuneration.
7. Any customs duties, taxes, other duties, fees and levies etc. of whatever nature which may be imposed in connection with the execution of this contract on the supplier and/or its personnel and/or the supplier's sub-suppliers and/or their personnel in accordance with the laws and rules of the country of the place of execution and which are not recoverable by us, shall be borne by the supplier; i.e. in such a case the agreed Price shall include any taxes, duties and fees as mentioned in this section. Should any taxes, duties and fees as mentioned in this section be imposed on us, the Supplier shall be obliged to entirely compensate us and to pay such a compensation immediately.

IV. Delivery time

1. The delivery time stated in the order is binding.
2. The supplier undertakes to inform us immediately in writing if circumstances occur, or he recognises circumstances, from which it can be derived that the agreed delivery time cannot be adhered to.
3. In the event of default of delivery by the supplier we are entitled to request a contractual penalty for default in the amount of 0.5% of the agreed remuneration per started week of delay, however no more than 5%. The right is reserved to claim for further damages for delay and to execute further statutory claims (cancellation and damages instead of performance). Delivery of the Object of Delivery shall only be regarded being in time if in particular the necessary documentation (e.g. technical evaluation documents) has been delivered in time.
4. We can further request from the supplier, to indemnify us against any and all claims for damages and/or conventional penalty claims and/or other claims, which our customer asserts against us in connection with a delay in delivery insofar as the supplier is responsible for the delay in delivery.

V. Delivery – transport

1. The delivery is to be carried out, insofar as not otherwise agreed in writing, free of house.
2. The supplier undertakes to quote our order number on all shipping documents and delivery notes; if it fails to do this we shall not be responsible for delays in the processing which shall be attributable to supplier's time of delivery.
3. Each delivery to the place of destination by the supplier is to be announced to us immediately after the execution through an advice of despatch, from which the precise details of the type, quantity and weight of the Object of Delivery can be seen. Advices of despatch, bills of lading, invoices and all correspondence have to contain our order number.
4. The supplier shall bear the costs of the transport. Insofar as we have to bear the costs for transport and/or packaging owing to a separate agreement the supplier undertakes to choose the freight forwarder named to the supplier by us.
5. The supplier undertakes to immediately submit a written declaration concerning the origin of the Objects of Delivery under customs law (certificate of origin). The supplier shall be liable towards us for all damages, suffered by us through an improper or delayed submission of this declaration for which it is at fault. The supplier also has to declare its details of the origin of the goods by means of a confirmation of the customs office.
6. The supplier has to procure the delivery note and/or the customary transport document, which we require in order to take the Object of Delivery over, for us at its costs.

VI. Place of performance – passing of risk

1. The place of performance is the place of destination stated by us.
2. If no acceptance is envisaged by law and if an acceptance is not agreed as per contract either the risk of the accidental loss and of the accidental deterioration shall pass to us with the hand over by the supplier at the place of destination, otherwise with the acceptance envisaged by law or agreed as per contract.

VII. Inspection for defects – liability for defects

1. We are obliged to inspect the goods for possible deviations in quality and quantity within a reasonable deadline; the complaint shall be deemed in time insofar as, notwithstanding § 377 HGB [German Commercial Code], it is received by the supplier within a period of 10 workdays, in the event of obvious defects beginning from the termination of the unpacking of the Object of Delivery at the place of destination, in the event of hidden defects from the time when they are discovered.
In case of quantity deliveries, we are only obliged to examine random samples. If it is determined hereby that more than 10% do not comply with the contractual or statutory requirements we shall be exempted from further examinations and can refuse the acceptance on the whole based on the random sample results and make the whole delivery available to the supplier for collection.
2. If the supplier is certified according to the DIN EN ISO 9001 and if we have entered into a Quality Assurance Agreement with the supplier, our obligation for inspection and to report a complaint according to § 377 HGB shall cease to apply.
3. The supplier guarantees that all deliveries/services comply with state-of-the-art technology, the relevant legal provisions and the regulations and guidelines of authorities, trade associations and professional associations. If deviations from these regulations are necessary in an individual case our written consent is to be obtained by the supplier in this respect. Our claims for defects are not limited by this consent. The supplier has to inform us hereof immediately in writing if it has misgivings about the type of design as requested by us.
4. We are entitled to the statutory claims for defects in full; we are in particular entitled to request remedy of the defects or delivery of a new Object of Delivery from the supplier at our choice. The right is explicitly reserved to damages, in particular that to damages instead of the service/delivery. The place of fulfilment of supplier's warranty obligations is the place, where the defective Object of Delivery is located, even if this place is varying from the place of performance (VI.1).
5. We are entitled to carry out the remedy of the defects ourselves or have this carried out by third parties at the costs of the supplier, if there is a danger in delay and/or a special need for urgency and/or the supplier has not satisfied the written request for remedy of the defect within a reasonable deadline set by us. We can remedy or have remedied insignificant defects immediately at the costs of the supplier. The supplier is to be informed immediately in the cases stated in this VII.5. We shall send the supplier a report about the type and scope of the defects and the executed work.
6. The defects liability period for claims for defects of quality is 36 months, beginning from the passing of risk. If the passing of risk takes place with an acceptance and the passing of risk which takes place with an acceptance is delayed for reasons, which are beyond supplier's responsibility, the defects liability period for defects of quality shall begin when the Object of Delivery is made available for acceptance in written form. The claims for defects with regard to spare parts shall become statute-barred after 36 months beginning from their installation/commissioning.
For Objects of Delivery, which are exchanged within the framework of the subsequent performance and/or subsequently improved Objects of Delivery and their parts the defects liability period shall commence with the finalisation of the subsequent performance or improvement.
7. The total costs of the subsequent performance or improvement, in particular costs for the search for the fault, the retrofitting costs, the installation and dismantling costs, the transport, route, labour and material costs as well as customs duties, shall be borne by the supplier.

VIII. Product liability - indemnification – cover by liability insurance

1. Insofar as the supplier is responsible for a product damage it undertakes to indemnify us from claims for damages of third parties at first request to the extent that the cause lies within its scope of control and organisation and it is liable itself in the external relationship.

In addition, we can request that the supplier indemnifies us from any and all claims of our customers against us at first request if and insofar as the supplier has initiated a cause for this which establishes liability through its Object of Delivery/service. For the indemnification from claims for damages directed against us outside of the scope of liability according to the Product Liability Act this shall only apply if and insofar as the supplier was at fault for the cause.

2. The supplier undertakes to maintain product liability insurance including recall expenses, with an insurance cover in a reasonable amount for damage to health and or death and property damage. Any and all of our claims shall remain unaffected regardless of the insurance cover provided by the supplier.

IX. Property rights

1. The supplier shall be responsible for ensuring that no rights of third parties, in particular property rights and applications for property rights are infringed within the Federal Republic of Germany, or elsewhere if the Objects of Delivery are used outside Germany, in connection with its delivery. By submitting the technical documentation supplier grants to us the unlimited right to commercially use and exploit said documentation for the issuance of documents relating to equipment/plants produced/distributed by us.
2. If a claim is asserted against us by a third party in this respect then the supplier undertakes to indemnify us from these claims at first written request; we are not entitled to reach any agreements with the third party – without the consent of the supplier – in particular not to reach a settlement.
3. The indemnification obligation of the supplier refers to all expenses necessarily incurred to us from or in connection with the assertion of a claim by a third party.
4. The statute-of-limitations is ten years, beginning from conclusion of the contract.

X. Supplier's declarations, Export Control and Customs

1. The supplier is obliged to submit immediately a written statement on the customs origin of the Objects of Delivery (certificate of origin). Further the supplier is obligated to enable at any time the inspection of any proof of origin and suppliers' declarations by customs authorities and submit any required official confirmations at his own expense. If the declared origin is not accepted by the customs authorities, then the supplier is obliged - provided he is guilty with intent or negligence - to compensate us for all resulting damages arising therefrom.
2. If the Objects of Delivery of the supplier requires an export licence in accordance with German, European, US export and customs regulations as well as a licence for the export and customs regulations of the country of origin or are the Objects of Delivery subject to an embargo or the EC Dual-Use Regulations, the supplier is obliged, without being asked to inform us about this fact in writing without delay (before delivery of the Objects of Delivery which are affected thereof). If the supplier culpably fails to inform us, he is obliged to compensate us for all resulting damages.
3. All necessary documents incl. any details of export list numbers according to Annex AL to the German Foreign Trade Regulations, ECCN numbers (Export Control Classification Number) in accordance with US Export Administration Regulations (EAR) for US delivery matters and the Commodity Codes (HS Code) for the Objects of Delivery have to be provided to us by the supplier without delay.

XI. Reservation of title - provision - tools – non-disclosure obligation

1. Insofar as we make parts available to the supplier we reserve the ownership hereto. Processing or conversion by the supplier are carried out on our behalf. If our reserved goods are processed with other objects which do not belong to us, we shall acquire the co-ownership to the new object in the ratio of the value of our object (purchase price plus VAT) to the other processed objects at the time of the processing.
2. If the object made available by us is inseparably mixed with other objects which do not belong to us, we shall acquire the co-ownership to the new object in the ratio of the value of the reserved object (purchase price plus VAT) to the other mixed objects at the time of the mixing. If the mixing is carried out in the manner that the object of the supplier is to be seen as the main object, then it shall be deemed as agreed that the supplier assigns us pro rata co-ownership; the supplier shall keep the sole ownership or the co-ownership in safekeeping on our behalf.
3. Insofar as the collateral rights, to which we are entitled according to Par. 1 and/or Par. 2, exceed the purchase price of all of our reserved goods which

have not yet been paid by more than 10%, we are obliged to release the collateral rights at our choice at the request of the supplier.

4. We reserve the property to tools; the supplier undertakes to exclusively use the tools for the production of the goods ordered by us. The supplier undertakes to ensure the tools belonging to us at the value as new at its own costs against damages through fire, water and theft. At the same time the supplier hereby now already assigns us all claims for damages from this insurance; we hereby accept the assignment. The supplier undertakes to carry out possible necessary service and inspection work as well as all maintenance and repair work to our tools at its own costs in time. It has to report possible interferences to us immediately; if it culpable fails to do this then claims for damages shall remain unaffected.
5. The supplier undertakes to maintain strict secrecy concerning all received diagrams, drawings, calculations and other documents and all non-obvious, commercial and technical information. They may only be disclosed to third parties with our explicit consent. The non-disclosure obligation shall also apply after processing of this contract; it shall lapse if and insofar as the production know-how contained in the diagrams, drawings, calculations and other documents which were handed over has become general knowledge.

XII. Procurement of spare parts

Supplier shall supply spare parts at the respective market prices for a period of 10 years regarding technical/mechanical spare parts and for a period of 5 years regarding electrical/electronic spare parts from the date of acceptance of the Object of Delivery. In the event the Object of Delivery comprises Software its updates and support shall be made available for at least 10 years.

XIII. Code of Conduct/Legal Compliance

The supplier commits and will ensure that its owner / the bodies or executive employees, representatives, agents and sub-suppliers, understand and shall in all respects and at all times adhere to the principles set forth in the Supplier Code of Conduct of Bühler and the Bühler Minimum Occupational Health and Safety Requirements. The current valid version of these Supplier Code of Conduct and Minimum Occupational Health and the Safety Requirements of Bühler are accessible on Bühler's homepage www.buhlergroup.com/suppliers. Furthermore, the supplier will and will ensure, that its owner / the bodies or executive employees, representatives, agents and sub-suppliers will comply with all applicable legal requirements, whether local or foreign, including but not limited to any laws prohibiting corruption and bribery as well as with the Anti-Bribery and Anti-Corruption Rules of Bühler AG. Prohibited are in particular:

- Payments for undue services.
- Payments for unaccounted services.
- Payments aimed at accelerating a process ("facilitation payments").
- Payments without evidence of a receipt.
- Commissions not reflecting market conditions.
- Gifts (goods, entertainments, cash disbursements).
- Over-invoicing and under-invoicing.

The Supplier himself is responsible for ensuring compliance with the applicable statutory provisions and official regulations, in particular the applicable safety and prevention regulations. This also includes, in particular, the obligation to comply in his organisation, including his vicarious agents, with the laws for the protection of people and the environment in the entire supply and service chain at home and abroad, in particular the German Supply Chain Act (LkSG). Furthermore, the supplier shall obtain the permits required for the services on his own responsibility and at his own expense if necessary.

XIV. Place of jurisdiction – applicable law

1. The exclusive place of jurisdiction is our head office; we are however entitled to also file action against the supplier at the court of jurisdiction at its registered seat. Our head office shall also be an additional place of jurisdiction for actions against the supplier, which has no general place of jurisdiction in the Federal Republic of Germany, in addition to the statutory places of jurisdiction. Arbitration agreements reached by the parties have precedence.
2. The laws of the Federal Republic of Germany shall apply to all legal relations, which arise from this contract and possible secondary and follow-up business transactions and the place of jurisdiction agreement under this XV.1; the applicability of the UN Convention on the International Sale of Goods is excluded.